### 2003—THE ROAD TO EXCELLENCE...CONTINUED

The Board of Certified Safety Professionals (BCSP) and its premier certification in the safety field, the Certified Safety Professional® (CSP®) designation, continue on a path of continuous improvement and excellence. During 2003, BCSP reached additional milestones that enhance the CSP designation and the safety profession. We will review a few of the new achievements.

One of the significant achievements for 2003 was gaining a new accreditation that will have broad international implications in the future. In August, the American National Standards Institute (ANSI) notified BCSP that it was awarded accreditation under ANSI/ISO/IEC 17024, *General Requirements for Bodies Operating Certification Systems of Persons*. Currently, at least 84 countries have signed on to this standard. The United States, through ANSI, is the first country to implement the standard. BCSP became one of five certifications in any field to have met this standard for a certification program. The other four were in information technology, business, finance, and allied health. BCSP had to make two minor changes in its operations to resolve non-conformity statements identified by the two individuals who reviewed the 19 pounds of application information and interviewed all of the BCSP staff to ensure that criteria were met. The accreditation extends to August 2008 and BCSP must file an annual report to demonstrate continued compliance with the standard. BCSP is proud to add this recognition to the others that it has already achieved.



David A. Herbert CSP 2003 BCSP President



Roger L. Brauer Ph.D., CSP, PE, CPE Executive Director

Another important milestone for BCSP was signing an alliance agreement in October with the Occupational Safety and Health Administration (OSHA). The agreement covers three collaborative areas: training and education, outreach and communications, and promoting the national dialogue on workplace safety and health. Overall, the goal is to encourage safety and health practitioners to strive for enhanced knowledge of workplace safety and health programs, processes, and regulations. BCSP and OSHA representatives have already met on two occasions to establish an action plan that implements the goals of the agreement.

Through continued efforts to build awareness of the CSP designation and market the value it brings to the safety profession, BCSP has seen a 30% increase in CSP applications during 2003. Many factors affect the application rate. A great deal of credit goes to each of you who hold the CSP designation and your word-of-mouth and voluntary efforts to encourage professionalism among your peers. BCSP also thanks John L. Henshaw, Assistant Secretary of Labor for OSHA, for his continued efforts to promote professionalism in the safety and health field, both within and outside of his staff. Together, we continue to advance the importance and value that the safety professional brings to employers, government agencies and, ultimately, the public.

In summary, 2003 was another good year for BCSP. The road to excellence continues for the safety profession, those holding the CSP designation, and the CSP certification program.

David A. Herbert

David a. Hubert

Roger L. Brauer

#### PURPOSE AND HISTORY OF BCSP



BCSP was founded in 1969 as a not-for-profit corporation in the state of Illinois. It functions solely as a peer-operated certifying organization. It is not a member organization and does not provide services usually offered by member organizations. Membership in any organization is not a requirement for certification.

BCSP sets standards related to competency in professional safety practice. Safety professionals identify hazards and evaluate them for the potential to cause injury or illness to people or harm to property and the environment. Safety professionals recommend administrative and engineering controls that eliminate or minimize the risk and danger posed by hazards. They work with professionals in other disciplines in many different job settings. Safety

professionals work for companies, government agencies, and private organizations or offer individual professional services. They may engage in design, planning, program management, training, auditing, and other aspects of practice. They apply hazard recognition, evaluation and control knowledge and skills for equipment, systems, facilities and processes, or in operations, manufacturing, transportation, construction, insurance services, and other enterprises.

The BCSP Bylaws state the purpose of BCSP:

- Establish the minimum academic and experience requirements necessary to receive certification as a Certified Safety Professional, the designation of Associate Safety Professional, or other such designations established pursuant to resolution by the Board of Directors.
- Determine the qualifications of applicants and arrange, control, and conduct investigations and examinations to verify the qualifications of candidates for certificates to be issued by the BCSP.
- Grant and issue to qualified applicants, a certificate and maintain a directory of the holders of all valid certificates.
- Establish requirements for the continuance of certification.
- Represent its certificate holders in communication and, where appropriate, in negotiations with public and private agencies, groups, and individuals with respect to matters of common interest; and it will inform employers, specifiers, public officials, the public, and engineering and related practitioners of the benefits of certification.

#### VISION

BCSP is recognized as the leader in high quality credentialing for SH&E practitioners in order to enhance safety of people, property and the environment.

#### **MISSION**

- Overall mission is to strengthen our position in SH&E credentialing with a focus on the U.S. market.
  - Increase market share.
  - Increase participation in credentialing market.
- To maintain and enhance the recognition and respect for the CSP designation.
  - By enhancing respect of constituencies for the CSP.
  - By enhancing the perception of the value of credentials to all constituents.
- To be responsive to practitioner needs in SH&E credentialing.
- 4. To continuously improve the credentialing process and systems to increase customer satisfaction.
- 5. To pursue strategies to improve the quality of credentials in the marketplace, to reduce confusion and to expand BCSP market penetration. (To promote the reduction of confusion in the marketplace through promotion of quality credentialing.)
- 6. To enhance the financial strength of the organization.
  - To ensure that the organization has resources to achieve the vision.
  - To maintain a reserve at 50% of total operating budget.

### **C**ERTIFICATION

The chart below illustrates the growth in the number of certifications issued by BCSP over the years. During 2003, BCSP certified 490 individuals as new CSPs.

Below is a table of statistics which summarizes the BCSP certification activity. Data are either for calendar year 2003 or reflect counts at the end of 2003.

Number of CSPs issued in 2003	490
Number of current CSPs	10,245
Number of ASPs issued in 2003	370
Number of current ASPs	878
Number of CSPs electing CSP Retired status in 2003	64
Number of persons currently holding CSP Retired status	869
Number of CSPs dropped during 2003 for:	
Failure to pay annual fee	218
Failure to meet Continuance of Certification	96

The chart below identifies how current CSPs achieved their certification.

### **APPLICATIONS**

Applicants must meet academic and professional safety experience requirements in order to qualify for the Safety Fundamentals and Comprehensive Practice examinations leading to the CSP designation. The minimum academic qualification is an associate degree in safety and health or a bachelor's degree in any field. The minimum amount of professional safety experience is four years, depending on the degree major. Individuals apply only once.

During 2003, BCSP received 914 applications for the CSP designation.

#### **EXAMINATIONS**

Candidates for the CSP designation must pass two examinations: Safety Fundamentals and Comprehensive Practice. Individuals possessing certain other certifications and licenses by examination may apply for a waiver of the Safety Fundamentals examination; however, all CSP candidates must pass the Comprehensive Practice examination.

National accreditation standards for peer certifications require that examination contents be validated periodically against the professional practice the examination intends to measure.

The minimum passing scores rely on a modified Angoff criterion reference procedure to ensure that all candidates have the same opportunity to pass the examinations. This procedure also ensures that minimum passing scores are based on those candidates who meet minimum qualifications.

A summary of examination performance for 2003 appears below. Examination reliability is above that required for quality certification examinations.

Safety	Fund	lamentals	<b>Examination</b>
Daici	1 UIIU	umentans	планнанон

#### **Comprehensive Practice Examination**

Number of Candidates (All Forms): 778	Number of Candidates (All Forms): 753
Mean Score (All Forms): 61.7%	Mean Score (All Forms): 62.4%
Candidate Passing Rate (All Forms): 43.2%	Candidate Passing Rate (All Forms): 64.8%
Form 1 Standard Deviation: 15.4	Form 1 Standard Deviation: 13.5
Form 1 Standard Error of Measurement: 6.1	Form 1 Standard Error of Measurement: 6.2
Form 1 Internal Reliability [KR(20)]: 0.84	Form 1 Internal Reliability [KR(20)]: 0.79
Form 1 Decision Consistency $[K^2_{(x,t)}]$ : 0.85	Form 1 Decision Consistency $[K^2_{(x,t)}]$ : 0.81
Form 2 Standard Deviation: 16.1	Form 2 Standard Deviation: 13.4
Form 2 Standard Error of Measurement: 6.2	Form 2 Standard Error of Measurement: 6.2
Form 2 Internal Reliability [KR(20)]: 0.85	Form 2 Internal Reliability [KR(20)]: 0.78
Form 2 Decision Consistency $[K^2_{(x,t)}]$ : 0.86	Form 2 Decision Consistency $[K^2_{(x,t)}]$ : 0.84

#### CONTINUANCE OF CERTIFICATION

Individuals holding the CSP designation must be recertified every five years by gaining 25 points through ten activity categories in the Continuance of Certification (COC) program. Some categories have upper limits for points that can be earned. CSPs report how they earned points at the end of each five-year cycle. BCSP randomly selects a portion of those submitting COC reports for an audit to verify points claimed.

The table below summarizes COC activities for 2003.

Number of CSPs due for recertification	1,213
Number of CSPs submitting COC reports	1,190
Number failing to meet COC requirements	96
Total number recertified through COC program	1,176

In 2003, CSPs earned COC points in the following categories. Results are based on a sample of those reporting.

	Average	Percent	Percent
	<b>Points</b>	of Total	of
Category	Earned	<b>Points</b>	People
1. Professional Safety Practice	9.64	29.09	99
2. Safety Organization/Division Membership	4.76	14.20	98
3. Professional Service	2.73	8.23	42
4. Professional Publications, Papers, Technical Presentations, and Patents	0.98	2.95	11
5. Writing Examination Items	0.14	0.42	6
6. Professional Development Conference Attendance	4.48	13.39	82
7. Continuing Education Courses/Seminars	12.66	20.78	90
8. College/University Courses	1.69	5.03	15
9. Advanced Degrees	1.73	5.23	5
10.Certification/Registration Examinations	0.52	1.58	4
AVERAGE POINTS EARNED	39.33		

#### **ACCREDITATION AND RECOGNITION**

BCSP holds accreditation from one international and two national organizations that set standards for peer certification boards. The **National Commission for Certifying Agencies (NCCA)** grew out of a U.S. Department of Education grant in the 1970s. The **Council of Engineering and Scientific Specialty Boards (CESB)** emerged in the 1980s from a national conference on credentialing in the engineering disciplines. In 2003, the CSP designation became one of the first five certifications anywhere in any field to achieve accreditation under ANSI/ISO/IEC 17024. The **American National Standards Institute (ANSI)** operates this international program. Standards cover governance, audited financial disclosure, fairness in testing, validity and reliability of examinations, use of acceptable methods to set minimum passing scores, independence from membership organizations, public participation, security, recertification, and many other factors. BCSP's current five-year accreditations extend as follows: NCCA through 2004, CESB through 2006, and ANSI/ISO/IEC through 2008.

The CSP program is recognized by the **National Skill Standards Board (NSSB)**, an independent, non-partisan body created by Congress to build a voluntary national skill standards system. The CSP program complies with ASTM E1929-98—*Standard Practice for Assessment of Certification Programs for Environmental Professionals: Accreditation Criteria.* ASP and CSP examination fees of qualified individuals are eligible for reimbursement by the Department of Veterans' Affairs (VA).

## **BCSP** MEMBERSHIP ORGANIZATIONS

The primary role for BCSP membership organizations is to nominate safety professionals for potential service on the BCSP Board of Directors. Membership organizations do not contribute to the operations of BCSP and the CSP designation. Membership organizations help assure broad representation from the profession in the governance of BCSP affairs. They do not have direct involvement in the governance of BCSP and its policies. Membership organizations may endorse the value and significance of the CSP designation as a means to identify competency in professional safety practice.

Current BCSP membership organizations, and the year each became one, are as follows:

• American Society of Safety Engineers (ASSE)	1974
• American Industrial Hygiene Association (AIHA)	1974
• System Safety Society (SSS)	1977
• Society of Fire Protection Engineers (SFPE)	1984
• National Safety Council (NSC)	1994
• Institute of Industrial Engineers (IIE)	1994

#### GOVERNANCE

BCSP has 13 directors who oversee BCSP affairs. BCSP is not a member organization. BCSP has candidates who have applied and are pursuing certification and certificants who must meet requirements to retain their certification. Directors on the BCSP Board are the only BCSP members.

BCSP directors volunteer their time and services to attend semi-annual Board meetings, participate in committee meetings and activities, review candidate application materials to determine eligibility, and oversee other BCSP matters. Directors do not receive compensation, but are reimbursed for direct expenses.

Directors may serve two three-year terms. The BCSP Board of Directors is comprised of 13 members who represent a cross-section of the safety profession and the public. One member is a public director, not involved with the safety profession, who represents public interests. Six of the remaining 12 members are chosen among nominations from BCSP's membership organizations. The Board of Directors also elects six additional members from across the safety and health profession. All but the public director must hold the CSP designation.

The standing committees of the Board include:

- Nominating Committee
- Executive Committee
- Finance Committee
- Professional Standards Committee
- Continuance of Certification Committee
- Professional Development Committee

### GENERAL FINANCIAL CONDITION

BCSP receives funds through four means: **application fees** that cover application and evaluation processing costs, **examination fees** that cover basic costs for registration, examination delivery, reporting of results, and analysis of examination performance, **annual renewal fees** that cover governance, examination development and maintenance, facilities, equipment, supplies, and other support services and expenses, and other **miscellaneous income** derived from the sale of directories, self-assessment examinations, etc.

The Board, Finance Committee, and staff continually strive to improve customer service and increase certification value, while minimizing expenses.

During 2003, BCSP exceeded the net revenue forecast in the 2003 budget and contributed to reserves at a rate beyond the annual goal.

The charts below show how income and expenses are distributed in general. The following pages contain the 2003 audited financial statement.

# **A**UDITED FINANCIAL STATEMENT

## AUDITED FINANCIAL STATEMENT continued

#### **CONTRACTED SERVICES**

BCSP obtains a variety of services through contracts. A summary of services appears below.

### CASTLE Worldwide, Inc., Research Triangle Park, NC (www.castleworldwide.com)

Columbia Assessment Services (CAS) was merged into CASTLE as a subsidiary in 2000. CASTLE stands for CAS Testing & Learning Enterprises. It remains a national provider of services in support of peer certification organizations like BCSP. CASTLE services include examination development, item editing, examination and item analysis, minimum passing point studies, job analysis and validation studies, foreign examination delivery, and expert psychometric consulting. CASTLE has nationally-recognized psychometricians on its staff.

### Thomson Prometric, Baltimore, MD (www.prometric.com)

Thomson Prometric, a part of The Thomson Corporation, is a global leader in technology-enabled testing and assessment services for information technology certification, academic admissions, and professional licensure and certifications. Thomson Prometric performs services related to candidate appointment scheduling and appointment management, examination encryption and production, computer-based examination delivery and examination security, and examination results management for BCSP.

#### Other Contracted Services

BCSP obtains services from a variety of local businesses. Included are legal services, audit services, temporary help, computer and network setup, maintenance and administration, computer and Internet programming, technical editing of draft examination items, printing and publication, mailing services, graphic design, photography, and other business services. Major providers include:

- General Legal Services
  - Erwin, Martinkus & Cole, Ltd.
- Intellectual Property Legal Services
  - Leydig, Voit & Mayer, Ltd. (Chicago)
- Audit Services
  - McGladrey & Pullen, LLP
- Systems and Programming Services
  - KSC Systems
- Design and Graphic Arts Services
  - Image Graphics
- Mailing Services
  - Direct Impressions, Inc.
  - Strategic Marketing and Mailing
- Printing Services
  - Crouse Printing
    Insty Prints Business Printing Services
    The E.J. Riehle Company
    Superior Printing

#### 2003 DIRECTORS AND OFFICERS



PRESIDENT

David A. Herbert, CSP

Consultant

Herbert Management

1

S.Z. Mansdorf, Ph.D., CSP, CIH
Safety, Industrial Health & Environment Director
L'Oreal, Production & Technology
(American Industrial Hygiene Association)



**VICE PRESIDENT** 

(At Large Director)

Henry Smahlik, CSP, CIH
Manager, Consulting & Training Services
Homeland Security Division
Hagemeyer North America
(American Industrial Hygiene Association)



Donald M. Ostrander, CSP
Director, Product Development
Occupational Safety and Health Services
National Safety Council
(National Safety Council)



SECRETARY/TREASURER

Curt L. Lewis, CSP, P.E. Corporate Manager, System Safety American Airlines (At Large Director)



Jeffrey L. Robinson, CSP, P.E.
Manager, Facility Support
Westinghouse Inc. Closure Business Unit
(Society of Fire Protection Engineers)



**PAST PRESIDENT** 

**DIRECTORS** 

S.C. Burkhammer, CSP, OHST, P.E.
Principal Vice President (Retired)
Bechtel Group of Companies
Director, Office of Construction Services
Occupational Safety and Health Administration
(American Society of Safety Engineers)



Paul G. Specht, Ph.D., CSP
Professor of Occupational Safety &
Environmental Health
Millersville University of Pennsylvania
(At Large Director)



Richard Stephans, CSP, P.E. Consultant (System Safety Society)



Paul S. Adams, Ph.D., CSP, P.E., CPE Manager, Safety Engineering and Ergonomics EnSafe Inc. (Institute of Industrial Engineering)



Thomas F. Bresnahan, CSP
Principal Associate
Bresnahan Consulting Associates
(American Society of Safety Engineers)



**PUBLIC DIRECTOR** 

Patricia Scharer, Ph.D. Professor The Ohio State University



Larry W. Jones, CSP Specialty Engineering Manager Dynetics, Inc. (System Safety Society)

### **BCSP** STAFF



EXECUTIVE
DIRECTOR

Roger L. Brauer,
Ph.D., CSP, P.E., CPE



Financial Consultant (Contractor) Angela Kluth, CPA



OPERATIONS
Customer Service
Coordinator
Barbara Manolakes



Administrative Assistant *Linda Charles* 



MANAGER OF COMMUNICATION AND MARKETING Heather Murphy



Customer Service Associate Jennifer Heinold



Special Assistant J. Mark Hance, CM



MANAGER OF BUSINESS SYSTEMS Sean Conklin



Customer Service Associate Jolene Keach



EXAMINATION
DIRECTOR
Steven G. Schoolcraft,
CSP, P.E.



Systems Developer (Contractor) Paul Kobler KCS Systems



Customer Service Clerk *Jada Minor* 



Examination Assistant Andrea Nolan



Operations Clerk *Alicia Neils-Millsap* 



DIRECTOR OF FINANCE AND HUMAN RESOURCES Dennis Archer, PHR



Financial Assistant Jana Pflugmacher

#### **ACHIEVEMENTS AND MILESTONES**

During 2003, some of the achievements and milestones of BCSP included the following:

- BCSP signs agreement with OSHA to enhance safety professionals' education and professional expertise.
- BCSP receives international accreditation from ANSI under ANSI/ISO/IEC 17024.
- BCSP begins offering CSP logo products.
- All CSP Specialty examinations (Construction Safety, Ergonomics, and System Safety) recognized by NSSB.

#### JOINT VENTURE: CCHEST

Together with the American Board of Industrial Hygiene (ABIH), BCSP operates the Council on Certification of Health, Environmental and Safety Technologists (CCHEST), formerly the ABIH/BCSP Joint Committee. CCHEST provides safety and health certifications for technologists, technicians, and supervisors. BCSP provides staff support for CCHEST (www.cchest.org). Current certifications offered are:

- OHST: Occupational Health and Safety Technologist (since 1985)
- CHST: Construction Health and Safety Technician (since 1994)
- STS-Construction: Safety Trained Supervisor in Construction (since 1995)

All of these programs are nationally accredited by CESB and recognized by NSSB. OHST, CHST, and STS-Construction examination fees of qualified individuals are eligible for reimbursement by the VA.

### NEW CSPs IN 2003

MELISSA ABBOTT RASHID ABDULLA ERIK ABKEMEIER KAREN ACKER ROBERT ACKER **ROBERT AGNEW CALLEN** PALLIN ALLEN PAUL ANDERSEN **GAYLA ANDERSON** JASON ANDERSON JOHN ANDERSON PATRICK ANDERSON WILLIAM ANDERSON JOHN ANDRACKI TREVOR ANSBRO JOHN ARMSTRONG DAVID ARNOLD JAMES ASH DAVID AUSMUS PHILIP AZAR **BARRY BAIRD KEVIN BALFANZ** STEPHEN BARKER ZACHARY BARNETT KIRK BARROW LYNN BATEMAN **DOUGLAS BEACH COREY BEACOM DENNIS BEAUMONT** DANIEL BECK TIMOTHY BELITZ SAM BENNIKUTTY RYAN BERGER SCOTT BERGERON JASON BERRINGER ROBBIE BERRYMAN MAXWELL BERTRAM SCOTT BERTULIS DAVID BIRK **ERIK BISH** DAVID BLACK MELISSA BLACK **KREG BLAKNEY REX BLEVINS** TIMOTHY BLODGETT MARY BOBBITT TRAVIS BONINE IRA BORTNICK **EDEN BOZMAN JAMES BRANNON** CYNTHIA BRAUN DAVID BREITIGAM DAVID BRICKEY **DEBORAH BRIGGS** KENNETH BROADSTREET **JACK BROWN** MICHAEL BROWN STEVEN BROWN TERRENCE BRYAN SHAWN BRYANT ROBERT BUCCAFUSCO JAMES BUCHA **DON BUCKMAN** WILLIAM BULLOCK **GARRETT BURKE** WALTER BURNS **DANIEL BUSHEY** SONYA BUTLER JOHN BUXTON **CASEY CAIN KEVIN CAIN** JOSEPH CALCATERRA WILLIAM CALDWELL JOE CALLER

GREGORY CAMPBELL JOHN CAMPBELL OSCAR CANO-SANTAMARIA ANGELO CAPARELLI JEFFREY CARLSON JAMES CARLTON **SONJI CARTER** WILLIAM CARTER MICHAEL CAUGHEY **GARY CHAMBERS** CHARLES CHAPMAN DANIEL CHARLES BEVERLY CHEN SOMADEEPTI CHENGALUR ANGELO CHINNI **BRUCE CHOPPER BRAD CIGNETTI** ANTHONY CIUFFO **BRIAN COGBILL** TOM COLLINSON SCOTT CONE JEFF COOK HENRY CORLEY JACK CRAIGHEAD JEAN CRANSTON CLIFFORD CROSBY CHARLES CUNARD RICK CURTIS PATRICIA CUSHMAN ROBERT DAHL SHARON DANANN **CLAY DAVIS** THOMAS DAVIS VICTOR De CANDIA **BRADY DEAL** RICHARD DEBUSK RYAN DEINES PAUL DIAZ SUSAN DIERKSEN WILLIAM DIESSLIN PAUL DIFRANCEISCO MARIBETH DOBBINS **KEVIN DODSON** MARY DOMBROWSKI-DAVIS JOHN DONNELLY MICHAEL DONOHUE RICHARD DOWNS JAMES DRAKE **ERIK DUNLAP** DAVID DUNN JEFFREY DURBIN WILLIAM DURHAM LEE DUTCHER MICHAEL DYKE **ERICK EASTES** HARRY EATON RANDALL EKSTROM DONALD ELAM CHARLES ELLINGSWORTH TRAVIS ELLIS MICHAEL END **ROLF ERGA** THURSTON ERICKSON SHARON ERNEST NATHANIEL FAULKNER JOHN FERNANDEZ JAMES FERNANDO PAMELA FERRANTE KENNETH FISCHER MICHAEL FORSTER MAUREEN FOWLER LAURIE FRANCIS FRANK FRASER

WILSON FRAZIER

RICHARD FREY

GREGORY FULLENKAMP ALBERT GAJDOSIK CHERYL GALE WILLARD GIBBONS JAMES GIBBONS SCOTT GIBSON KENNETH GILLESPIE LISA GILPIN SUSAN GOLANSKI SUSAN GONZALES RICHARD GOODMAN JAMES GOSS JAMES GOTAY KENNETH GRACE MICHAEL GRATZER LESLIE GRAVES JAMES GREGOIRE PHILIP GRESENS JAMES GRIFFIN JEFFREY GRILL **BRIAN GRIMES** MICHAEL GROGAN EDWARD GUILD TOMMY GUTHRIE **CURTIS HADLEY RONDA HAGGERTY** DAVID HALL ZIBA HAMILTON **ERIC HANSON** WILLIAM HARLEY **MARK HARRIS** ROBERT HARRISON **RANDY HART PAUL HART DWAYNE HARTMAN** KIPP HARTMANN KEITH HASELMAN KHALID HASNA **DAVID HASTINGS** KEVIN HAUGHABOO JON HAVELOCK CARROLL HIGDON **DAVID HILL** PETER HILL JOHN HOBBS LARRY HOFFMANN DUSTIN HOFFPAUIR **BRIAN HOLEN** RAYMOND HOLLUB STEVEN HOOGLAND **BRIAN HOPE** JAMES HOPPER GAIL HOUSE STEPHEN HOWARD MINDAR HSIEH MAUREEN HUEY HARRY HUNSAKER **DONALD HURLEY ELLA IOTT CHARLES JARED** MARY JENISON STEPHEN JENKINS MARY JO JENSEN ALBERT JOHNSON WILLIAM JOHNSON **PAUL JOHNSON** THOMAS JOHNSTON **QUINTIN JONES** ROBERT JONES NICHOLAS KACHUR MARK KASCHMITTER JUDY KELLER **EDWARD KELLEY** THOMAS KELLOGG **FDWARD KENNEDY** 

JAMES KINSEY FREDRICK KNACK **SARAH KOCH** TIMOTHY KOCIS KENNETH KOROLL DANIEL KRAMER STEPHEN KRAMER GORDON KROEMER STEVEN KRUEGER JAMES KULIS WILLIAM KUZNIAK WAYNE LACOMBE THOMAS LADUN MICHAEL LAEMMERHIRT JOSEPH LAMALVA **LEO LAMARRE BRUCE LAMBERT DONALEA LANDES CHARLES LANE** PETER LANGLEY MICHAEL LAPERCHE **DANIEL LARSEN LAURI LAUDANO** JAN LAUNDER DANIEL LAVOIE JENNIFER LAWLESS JOHN LEONARD PETER LEUNG **JOYCE LEW** PHILLIP LEWIS J SCOTTLIND TREVER LINDEMIER MATTHEW LOOKER LINDA LOPEZ MICHAEL LORENZO STEPHEN LOWMAN **ROSE LULEWICZ** DONNA LYNCH STEVEN LYTH WAYNE MACKENZIE **DOUGLAS MAHURIN** FREDERICK MALABY STUART MALONE ROGER MANEVAL STEPHEN MANNING **BRIAN MARCYJANIK** PATRICK MARTIN PETER MAYERNIK CATHERINE MCADOO **JOEL MCALISTER** SCOTT MCALPINE **PAUL MCCARTHY** STEVEN MCCARTY HENRY MCCOURT POWELL MCDONALD **BRUCE MCFARLANE** MICHAEL MCGAWLEY **BYRON MCGEE BRIAN MCGUIRE** DAVID MCINTOSH JOSEPH MCKILLIPS KEITH MEHOLIC RICHARD MESKER THOMAS METZNER JOHN MEYER SCOTT MEYER ISSAC MILES PAUL MILLER **DOUGLAS MILLS** WENDELL MILLS DAVID MINOR **KEVIN MIRE** ALICIA MITCHELL MARK MONROE PETER MONTAGNA

#### NEW CSPs IN 2003 continued

ALBERT MOORE RYAN MOORE JERRY MORGAN **GARY MORRIS** FRED MOSKOWITZ **BRANDON MUFFOLETTO PMURALI** SIOBHAN MURPHY KAREN MURPHY-DANIELS ERIC MURRAY FRANK MURRAY **BRADY MYERS** JAMES NELSON SUSAN NELSON JANNA NEWBROUGH PHILIP NEWTON WILLIAM NIXON **CARLOS NORRICK** BARBARA O'KANE MICHAEL OLENDORF **ROSEMARIE OLNEY BRYAN OLSEN** JULIA OLSON **ROBERT OSBORN** DAVID OSETEK JAMES OSWALT JEFFREY OWENS **GREGORY PALADINI** MELISSA PANTER DAVID PAOLETTA TERRY PARSONS PRUTHVISH PATEL CLIFFORD PATTERSON **DEBORA PEARCE DONNA PEARSON** SPECK **DENNY PEEPLES** AMBER PERRY **DOUGLAS PERRY** STEPHEN PERRY **CHRISTOPHER PETERS** CHRIS PETTINATO **ELANA PLUCKROSE HALET POOVEY BRET POPP** STEVEN POPP KIRK PORTER ANTHONY POWELL MARIE PUCKETT VANDA PUHALOVICH WILLIAM PUTRE CHILAKALA REDDY SHELDON REDPATH ANDREW REED MARK REED STEVEN REISCHMAN GENE REK PETER REYHER **RONALD REYNOLDS** SHAWN RICHARDS **BENJAMIN RICHARDS** JACQUELYN RICHARDS THOMAS RILEY DANA RIPLEY **DAVID ROBBINS** ANDREW RODGERS JENNIFER RODRIGUES **ERIC ROSEMANN LEWIS ROSS** THOMAS ROUNTREE JON ROUSH **DOUGLASS ROWLAND CHARITY ROY NEIL RUBIN** 

JONATHAN RUPP

**BRANDON RUSSELL** DANIEL RUSSELL **DONALD RUST GREGORY SACHSE** PATRICK SALANDI **DOUGLAS SANDERS ROBERT SANDS** SAMUEL SANGUEDOLCE **KEVIN SCANNELL** ANDREW SCANO **ERIC SCHOL** TERRANCE SCHOONOVER SCOTT SCHRILLA **ANN SCHUBERT BRUCE SCHUBERT** DINA SCOTT FRANCENE SCOTT-DIEHL THOMAS SEARS PATRICK SHARP CHARLES SHIELDS CHARLES SHOGREN **GERALD SHORT CRAIG SHURSON** JEFF SICKAU REBECCA SIEMENS ALLEN SINCAVAGE JERRY SMITH **ROBERT SMITH** PHILIP SMITS JACK SNIDER NATHAN SNYDER JEFFREY SPENCER MARK SPITZER **MARTIN ST JOHN** TEKLA STALEY RAYMOND STANTON MICHAEL STARKMAN MICHAEL STARR **KELLY STATES KEVIN STAUBUS DWIGHT STEVENSON** VELLA STRICKLAND JUDITH STROEH **RAM SUGA** JAMES SWITZER STEVEN SYLVESTER JASON TACKETT **MALINDA TANGE KEVIN TARWATER** J. TATE **JON TAYLOR** RICHARD THOMASSON PETER THOMPSON **JACK THORNER** TROY TORBETT CARLA TREADWELL **DTROYER** ANNE TURNER RANDAL TUSZKA **ROBERT UPTON** JOHN URBAN TODD URBAN RON VANDENDOLDER **ROBERT VARNON HOWARD VASEY** FRANK VAUGHAN CHAD VEACH

JOHN VOGLER

MARY VORNDRAN CHRISTOPHER WALKER

KENNETH WALKER

SCOTT WALKER

SEAN WALKER SHANNON WARNER

GUY WASKI

CRAIG WEBER **DAN WEIDLEIN** KAREN WEIG **CHARLES WELLS** WARD WENZEL **EDWARD WERDEN** MARY WESTERBERG SHELLEY WHEELING-PARK JASON WHICHARD WILLIAM WHITE WAYNE WHITE MARGARET WHITEHEAD JOHN WHITESIDES ANTHONY WHITING THOMAS WHITMAN **HOLLY WICK** JONATHAN WILBY **ERIC WILLIAMS** WILLIAM WILLIAMS WAYNE WILLIAMSEN **REGINALD WILLS** DANIEL WILSON WILLIAM WILSON PATRICK WINEBURNER ROBERT WINTERS WILLIAM WITHROW MICHAEL WOOD JEFFRY WOODRING **GEOFFREY WRIGHT** STEVEN WRIGHT KIRK WULF WILLIAM YARBROUGH **BRENT YEAGY** RICHARD YIM **ALLEN YOU DEBORAH YOUNG** JAMES YOUNG **BRIAN ZACHETTI EILEEN ZAURA** LUIZ ZITO

#### RESPONSIBILITIES OF CSPs

#### **Ethics and Professional Conduct**

In applying for and achieving the CSP designation, candidates and certificants agree to abide by the *CSP Code of Ethics and Professional Conduct*. Achieving ethical professional practice can sometimes be difficult, however, CSPs are required to protect people, property, and the environment while keeping the interests of employers and clients in mind. The *CSP Code of Ethics and Professional Conduct* is a guide for making professional safety practice decisions.

When there are substantiated violations of the *CSP Code of Ethics and Professional Conduct*, BCSP acts through its disciplinary procedures to reprimand individuals or suspend or revoke certifications. BCSP publishes the disciplinary procedures, along with the rest of the *BCSP Bylaws*, on the BCSP web site (**www.bcsp.org**).

#### **Keeping BCSP Informed**

Those holding the CSP designation have an obligation to keep BCSP informed of their current mail and email addresses. BCSP must be notified when someone moves or changes employment. BCSP can provide the best support for candidates and certificants when their data is current and accurate. Address changes can be made on the BCSP web site. Name changes require documented proof of the change before BCSP can change an individual's record.

#### Authorized and Unauthorized Use of the CSP Designation

Once individuals become CSPs, the fundamental concept is that if they engage in professional safety practice at all, they must either meet the requirements to retain the certification or they will lose it. CSPs must pay an annual renewal fee and must meet COC requirements by achieving 25 points every five years to retain their certification. Individuals failing to meet these two requirements lose the right to use BCSP designations.

Individuals who are no longer engaged in professional safety practice, may chose CSP Retired status. The status does not mean that one is retired from regular employment or a long-held position. CSP Retired indicates that a person once held the CSP designation and no longer meets the requirements to retain it, but wishes to retain a connection to the CSP designation. Someone electing CSP Retired status is not allowed to use the CSP or Certified Safety Professional designations. BCSP considers claiming to be a CSP unauthorized use of the designation when the requirements to achieve or retain the CSP designation have not been met.

BCSP takes action against individuals who claim to hold BCSP designations, but have never achieved them or have lost the right to use them. BCSP will act against such individuals when there is clear evidence that they have used BCSP designations on business cards, resumes, letters or other documents and BCSP has an address by which to contact the unauthorized user. Employers, those holding the CSP designation, and others provide assistance in identifying individuals who may be using the CSP designation without authority. A list of individuals who have used the CSP designation without authority is published on the BCSP web site.

BCSP publishes certification status several ways. A list of those meeting current certification requirements appears on the BCSP web site within the online *BCSP Directory and International Registry of Certified Safety Professionals* (updated daily). BCSP also has a more comprehensive directory available in electronic format.